



# CITY OF ROBERT LEE, TEXAS

## REGULAR CITY COUNCIL MEETING

Thursday, February 15, 2024 6:30 PM

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### CITY OFFICIALS:

Jason Moran, Mayor.  
Council Members: Jonathan Torres, Joshua Tennison, Mike Stephens, Brantly Robertson, Steven Arens.  
Staff: Secretary Amanda Mendoza, Deputy Secretary Kiara Burns, Operators Tanner Brickey, Jose Morales, Jayton Torres

*The agenda schedule represents an estimate of the order for the indicated items and is subject to change at any time. All agenda items are subject to action by the City Council. Separate agenda items may be combined and discussed together at the discretion of the Mayor.*

City of Robert Lee City Council Meetings are open to all persons, regardless of disability. If you require special assistance, please contact City Hall at (325) 453-2831 or write to P.O. Box 26, Robert Lee, Texas 76945 at least 48 hours in advance of the meeting.

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### Call to Order, Quorum Determined, Meeting Declared Open

### Proclamations and Presentations

**Citizen Comments** – City Council welcomes public comments at this point on items **not** specifically listed on this agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. Comments must be made to the Council as a whole, not an individual member. The Council cannot respond to matters not listed on the agenda. If you wish to make a comment regarding an agenda item, please note which item on the sign-up sheet and comments will be heard when that item is to be discussed. There will be no deliberations with Council. Council may respond with factual statements.

**Consent Agenda:** Items listed below are to be considered routine by the City Council and will be enacted with one motion. There will be no separate discussion of items unless a council member so requests, in which event, the item will be moved to the Regular Agenda:

- A. Minutes - January 18, 2024 & February 1, 2024
- B. Municipal Court Report
- C. Code Enforcement Report
- D. Financial Report

**Regular Agenda:** Council may discuss and/or act on the following items:

- A. Waive Bank Signers for Internal Transfers
- B. 3-24 Resolution - select administration/project delivery service provider(s) to complete application and project implementation for the City of Robert Lee's 2024 Texas Community Development Block Grant Downtown Revitalization/Main Street Program funding administered by the Texas Department of Agriculture.
- C. 4-24 Resolution - Discuss, consider, and select engineering/architectural/surveying service provider(s) to complete project implementation for the City of Robert Lee's 2024 Texas Community Development Block Grant Downtown Revitalization/Main Street Program funding administered by the Texas Department of Agriculture.

- D. Tax Deed R7405- Closed Property Bid
- E. Window Replacement - City Hall
- F. 5-24 - Budget Amendment FY 23-24 - 1st Reading
- G. Vacating a Portion of 14th Street
- H. RLVFD Bylaws & Minutes
- I. RLVFD - Personnel Policy
- J. RLVFD - Purchasing Policy
- K. RLVFD - Financial Controls Policy
- L. RLVFD - List of Officers
- M. RLVFD - Budget FY 23-24
- N. RLVFD - FY 22-23 - Record of Expenditures
- O. RLVFD - Records of Trainings, Certifications, Approved Drivers, Copies of CDLs, and Equipment Maintenance Records
- P. RLVFD - Appointment of a Board of Directors Deadline
- Q. RLVFD - Appointment of a Executive Director Deadline
- R. RLVFD - Report of Activities in the Community & Special Needs

**Reports**

**Mayor**

**Secretary**

**Superintendent**

**Request of Future Agenda Items**

**Adjournment**

**Executive Session:** The City Council reserves the right to adjourn into Executive Session, at any time during the course of this meeting, to discuss any of the matters listed above, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). The City Council will take any subsequent action in an open meeting.

PURSUANT TO THE OPEN MEETINGS ACT, THE COUNCIL SHALL NOT TAKE ANY ACTION OR DISCUSS ANY TOPICS NOT POSTED ON THE AGENDA.

**Notice:** I hereby certify that the above notice of the meeting was posted on the bulletin board and a window facing outside of City Hall located at 6 East 7<sup>th</sup> Street, Robert Lee, Texas, on February 9, 2024 at 11:00 A.M., and remained so posted continuously for at least seventy-two (72) hours preceding the scheduled time of said meeting.

  
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Jason Moran, Mayor