

Monday, August 26, 2024, Special Meeting 6:30 PM

The City Council of the City of Robert Lee, Texas, met in Regular Session at the City Hall at 6:31 p.m.

Present: Mayor Steven Arens, Council Members: Josh Tennison, Skyler Rainwater, Jonathan Torres, Brantly Robertson

Absent: Council Member Mike Stephens

### **Presentations and Proclamations**

#### A. FY 24-25 Budget Hearing

The budget, as summarized below, is the proposed Budget for the FY 24-25

Income, Revenue: \$1,799,130.00

Expense: Payroll \$460,039.00, M & O \$1,339,091.00, Debt \$0.00.

Budget Hearing was opened to the public for comments. No citizen comments were made, hearing closed.

#### B. 2024 Tax Rate Hearing

The proposed tax rate Mayor Arens presented is \$0.450811 per \$100 of value. It would increase total taxes in the City of Robert Lee by 7.27%. Tax Hearing was opened to the public for comments. No citizen comments were made, hearing closed.

### **Citizen Comments**

#### **Consent Agenda**

##### A. 19-24–Drought Contingency Plan Ordinance–2nd Reading

##### B. 20-24–Final Budget Amendment FY 23-24–2<sup>nd</sup> Reading

##### C. 23-24–Water Rates & Taps–2<sup>nd</sup> Reading

##### D. 24-24–Sewer Rates & Taps - 2<sup>nd</sup> Reading

##### E. 25-24–Fee Schedule Ordinance–2<sup>nd</sup> Reading

Motion by Council Member Brantly Robertson to approve of the consent agenda. Seconded by Council Member Josh Tennison. Vote 4-0, motion carried.

### **Regular Agenda**

#### A. 21-24–Budget FY 24-25–1<sup>st</sup> Reading

*Discussion: Proposed Projects for council to consider moving in contributed capital for FY 24-25. General Fund Projects would need to move about \$19,000 into contributed capital for the following projects; Replacing old and broken Christmas Pole lights, purchasing new chairs for the council chambers, and the grant match of \$10,000 was rolled over from last year, since it was not due last year. Sewer Fund Projects would need to move in the invoice's amount for the Sewer Camera and Locator. The Public Works would like to purchase. The council approved all the projects presented and they will be added to the 2<sup>nd</sup> reading budget reading.*

Motion by Council Member Josh Tennison to approve of the 1<sup>st</sup> reading of Ordinance 21-24 Budget FY 24-25 with all the proposed general projects and sewer projects with the Public Works preferred camera and locator. Seconded by Council Member Brantly Robertson. Vote 4-0, motion carried.

#### B. 22-24–Tax Rate 2024–1<sup>st</sup> Reading

Motion by Council Member Jonathan Torres to approve the proposed tax rate of \$0.450811 per \$100 of value. Seconded by Council Member Brantly Robertson. Vote 4-0, motion carried.

#### C. 27-24–Sanitation Ordinance–1<sup>st</sup> Reading

*Discussion: Republic Services annually increases rates by 3.5%. Rates within the ordinance were increased by the same percentage.*

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Motion by Council Member Brantly Robertson to approve of the 1<sup>st</sup> reading of Ordinance 27-24, Sanitation Rates. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carried.

D. Drought Contingency Plan—Enacting Stage 2

*Discussion: One of the Three conditions has been met to enact stage 2 of the drought contingency plan. The lake levels are below the elevation level of 1982. If the council would like to enact Stage Two, council will have to set a start and end date to enforce the mandatory compliance. The council can reconvene at any time to lift the restrictions so long as none of the conditions are met for stage 2 for thirty consecutive days.*

Motion by Council Member to enact Stage 2 of the Drought Contingency Plan starting September 9<sup>th</sup>, 2024, and ending January 1<sup>st</sup>, 2025. Seconded by Council Member Josh Tennison. Vote 4-0, motion carried.

E. Sewer Equipment Purchase

*Discussion: Two quotes were provided to the council regarding the purchase of a Sewer Camera and Locator for the Public Works Department. It would save the operators time by not having to manually search for sewer taps and sewer lines. The council agreed to purchase the Insight Vision Opticam for the amount of \$9775.00 as a FY 24-25 Project under item A of the Regular Agenda.*

Motion by Council Member Jonathan Torres to approve the purchase of the Insight Camera and Locator. Seconded by Council Member Skyler Rainwater. Vote 4-0, motion carried.

F. EDC A 2024-2025 Budget

Motion by Council Member Skyler Rainwater to approve the EDC A Budget for FY 2024-2025. Seconded by Council Member Josh Tennison. Vote 4-0, motion carried.

G. EDC B 2024-2025 Budget

Motion by Council Member Josh Tennison to approve the EDC B Budget for FY 2024-2025. Seconded by Council Member Brantly Robertson. Vote 4-0, motion carried.

H. EDC B-314 E. 3<sup>rd</sup> Street Demo

Motion by Council Member Brantly Robertson to approve the reimbursement of roll off containers to the City for the demolition of 314 E 3<sup>rd</sup> Street. Seconded by Council Member Josh Tennison. Vote 4-0, motion carried.

I. EDC B-RLISD Sports Booster Club Flags

Motion by Council Member Josh Tennison to approve the reimbursement check for the RLISD Sports Booster for the purchase of replacement flags for game days. Seconded by Council Member Skyler Rainwater. Vote 4-0, motion carried.

J. EDC B-Shindig July Celebration

Motion by Council Member Jonathan Torres to approve of the community project request for the Shindig's July

K. EDC B-Business Grant for Kassie Carrera Shop Upgrade

Motion by Council Member Josh Tennison to approve of the EDC B Business Grant Request for Kassie Carrera. Seconded by Council Member Skyler Rainwater. Vote 4-0, motion carried.

L. TML Intergovernmental Risk Pool Board of Trustees Election

*Discussion: Council must vote for each place on the ballot for the TML IRP board of trustees.*

Motion by Council Member Jonathan Torres to vote for Randy Criswell for Place 11 on the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool. Seconded by Council Member Brantly Robertson. Vote 4-0, motion carried.

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Motion by Council Member Skyler Rainwater to vote for Allison Heyward for Place 12 on the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool.

Seconded by Council Member Brantly Robertson. Vote 4-0, motion carried.

Motion by Council Member Skyler Rainwater to vote for Harlan Jefferson for Place 13 on the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool.

Seconded by Council Member Brantly Robertson. Vote 4-0, motion carried.

Motion by Council Member Skyler Rainwater to vote for Mike Land for Place 14 on the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool. Seconded by Council Member Brantly Robertson. Vote 4-0, motion carried.

M. Election Equipment Lease and Joint Election Contract

Motion by Council Member Skyler Rainwater to renew the Election Equipment Lease and Joint Election Contract with Coke County. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carried.

N. CDBG 23-24 3<sup>rd</sup> Street Project-WTC Project Design

*Discussion: Mr. Shaffer with WTC was not able to get the fourth design option the council has requested without the cost of grading. Members of the council previously wanted to see if the City could get someone to grade the property prior to the engineers but upon further investigation, the Council has decided that is a project better suited for professionals due to the thick trees that have grown in the Right of Way. City Administrator Amanda Mendoza presented EDC with the design options, and they would be willing to contribute to the expense exceeding the grant amount for Option 1. Council tabled for September Meeting to review Option 4.*

O. Add & Remove Election officials from the safe deposit box at RLSB

*Discussion: The Safe Deposit Box was not changed with the signers.*

Motion by Council Member Jonathan Torres to remove Tracy Grantham from the Safety Deposit Box and add Mayor Steven Arens and Council Member Skyler Rainwater to the current members.

P. Transfer Title of E1 Truck to the Robert Lee Volunteer Fire Department

Motion by Council Member Skyler Rainwater to allow the mayor to execute the agreement with the Robert Lee Volunteer Fire Department to transfer the title of E1 to the nonprofit organization for the benefit of the community. Seconded by Council Member Josh Tennison. Vote 4-0, motion carried.

## Reports

### Mayor

**Administrator** – The Kickoff Meeting to receive the Downtown Revitalization Grant has been scheduled for October 22, 2024.

**Superintendent** – The pump at the Bronte Pump Station repairs were delayed due to short staff at All American Pump.

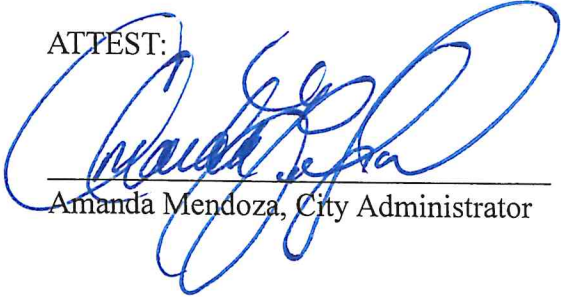
## Requests for Future Agenda Items

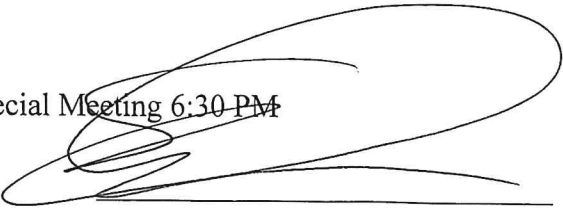
### Adjournment

Motion by Council Member Josh Tennison to adjourn the Special City Council Meeting at 8:31 PM. Seconded by Council Member Brantly Robertson. Vote 4-0, motion carried.

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ATTEST:

  
Amanda Mendoza, City Administrator



Steven Arens, Mayor