

Thursday, January 16, 2025, Regular Meeting 6:30PM

The City Council of the City of Robert Lee, Texas, met in Special Session at the City Hall at 6:30 p.m. on January 16, 2025.

Present: Mayor Steven Arens, Mayor Pro Tem Mike Stephens, Council Members: Josh Tennison, and Skyler Rainwater
Staff: City Administrator Amanda Mendoza, City Superintendent Clayton Brickey.
Absent: Council Members: Brantly Roberston, Jonathan Torres

Presentations and Proclamations

Citizen Comments

Consent Agenda

- A. Minutes- December 19, 2025
- B. Code Enforcement Report
- C. Financial Report

Motion by Council Member Skyler Rainwater to approve of the consent agenda. Seconded by Council Member Josh Tennison. Vote 3-0, motion carried.

Regular Agenda

- A. Ordinance 28-24 FY 24-25 Budget 1st Amendment (2nd Reading)

Discussion: The only change from the 1st reading was the amendment to the amount for TML insurance the council renewed during the December meeting to reflect the true cost for insurance in the budget.

Motion by Council Member Josh Tennison to approve of the 2nd reading of Ordinance 28-24, 1st Budget amendment for FY 24-25. Seconded by Council Member Skyler Rainwater. Vote 3-0, motion carried.

- B. Mini Split System- Quotes

Discussion: The mini split system that was installed into the new offices has never worked properly. The units are niche, and Clawson cannot reliably source parts. They recommend replacing the units with a widely used brand. Two quotes were provided for the installation by Patriot Mechanical and Clawson Mechanical.

Motion by Council Member Josh Tennison to approve of the quote provided by Clawson Mechanical for the installation of the carrier mini split system in the new offices for \$10,625.99. Seconded by Mayor Pro Tem Mike Stephens. Vote 3-0, motion carried.

- C. RLVFD- Agreement

Discussion: The RLVFD has suggested more changes to the agreement. Pending City Attorney's response to the proposed changes. Tabled.

- D. Interlocal Agreement- Animal Facility & Services

Discussion: County Attorney made some changes to the agreement to allow the Sheriff's Office to utilize the City Animal Facility. Agreement has been approved by City Attorney.

Motion by Mayor Pro Tem Mike Stephens to accept the agreement with the chances and to authorize the mayor to execute the agreement with the county. Seconded by Council Member Skyler Rainwater. Vote 3-0, motion carried.

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Reports

Mayor – Steven Arens has been working on the Comprehensive plan and the emergency management plan with the County and Bronte.

City Administrator – 563 bills issued, 115 accounts penalized for being late, 6 meters disconnected due to nonpayment, 1 account closed due to abandonment. Audit for FY 23-24 has been scheduled for February 17th-19th. 3 seats are up for election. Applications can be submitted starting January 16th through February 14th. Annual EDC Meeting has been scheduled for February 27th at 6:00 PM. Bank Statements have been requested from the RLSB regarding closed accounts. Frontier has begun installing Fiber in Robert Lee and they are estimated to be finished around late March, early April. Installation includes 6 projects that will pass 800 homes. Worker's Comp Audit for FY 23-24 has been completed, and rates have been updated accordingly in the budget. The administrative staff is currently researching alternative options to replace the VFD roof since the city does not qualify for USDA grants for this repair. Other funding alternatives include Loans, EDC Type A, or LCRA Grants.

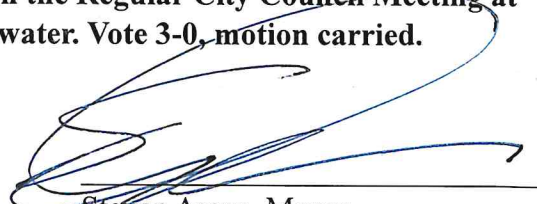
City Superintendent – 24 Work orders completed, 4 sanitation work orders, 2 minor leaks repaired, 1 sewer stop cleared, 3 data logs captured. TCEQ accepted the City's Emergency Preparedness Plan. Texas Tank Services are scheduled to come to Robert Lee to inspect all the storage tanks and clean two in February. The City of Robert Lee water master meter has been scheduled to be calibrated on January 30th. Housley Group started installing fiber lines for Frontier on January 14th.

Request for Future Agenda Items

Mayor Pro Tem Mike Stephens would like to discuss Water Resources

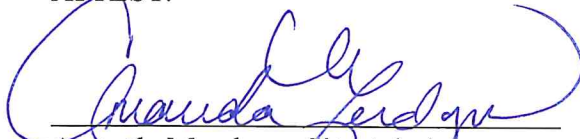
Adjournment

Motion by Council Member Josh Tennison to adjourn the Regular City Council Meeting at 7:01 PM. Seconded by Council Member Skyler Rainwater. Vote 3-0, motion carried.



Steven Arens, Mayor

ATTEST:



Amanda Mendoza, City Administrator