

Tuesday, February 4, 2025, Special Meeting 6:30 PM

The City Council of the City of Robert Lee, Texas, met in Special Session at the City Hall at 6:30 p.m. on January 16, 2025.

Present: Mayor Pro Tem Mike Stephens, Council Members: Josh Tennison, Skyler Rainwater, and Jonathan Torres

Staff: City Administrator Amanda Mendoza, City Superintendent Clayton Brickey.

Absent: Council Members: Brantly Roberston, Mayor Steven Arens

Presentations and Proclamations

Citizen Comments

Consent Agenda

Regular Agenda

A. RLVFD Agreement

Discussion: The Volunteer Fire Department (VFD) presented some additional changes to the agreement that were not approved by City Attorney Jeff Betty. A letter was provided to the council outlining each change and whether it would be in the City's best interest to change it or keep it included. One of the items of repeated concern was the indemnification clause that would hold the VFD liable for utilizing a city facility/property and their equipment for non-emergency services. The suggested change for this section was to put in a dollar amount in accordance with the VFD general liability insurance and the city would be responsible for any legal fees over that amount. The VFD also proposed to remove section J in the agreement which would require the VFD to have an active First Responders Organization (FRO) license through the State of Texas. This would set standard training and education requirements for the VFD members. An amendment was suggested to change the FRO requirement to another standard, such as the Texas A&M Forestry Standards, or the Standard Operating Guidelines the VFD has adopted. The suggested changes will be presented to Mr. Betty and given back to the council to reconsider at the February regular meeting.

B. Early Voting for 2025 General Election- Authorization of Location

Discussion: The county will not be hosting early voting for the city or the school. The city will need to change the location of the early voting period.

Motion by Mayor Pro Tem Mike Stephens to change the location of early voting from the County to City Hall for the 2025 General Election for the school and the city's election. Seconded by Council Member Skyler Rainwater. Vote 4-0, motion carried.

C. 1-25 - Resolution Ordering the 2025 General Joint Election

Motion by Council Member Council Member Jonathan Torres to order the election for the 2025 General Election. Seconded by Council Member Josh Tennison. Vote 4-0, motion carried.

D. 2025 Joint Election Agreement with RLISD & Coke County

Discussion: City will still host early voting for the school even if the city does not have election. The contract was drafted by Mr. Betty.

Motion by Council Member Jonathan Torres to approve the joint election for early voting between the City of Robert Lee, Coke County, and Robert Lee ISD. Seconded by Council Member Josh Tennison. Vote 4-0, motion carried.

E. EDC-A: Appointment to Vacant Seat

Discussion: Phelan Wrinkle has resigned, leaving a seat for the council to appoint a member too. According to EDC Bylaws, one of the seats should be occupied by a city elected official. The mayor has nominated himself if another member does not want to.

Motion by Council Member Jonathan Torres to nominate himself to the vacancy on the EDC Type A board. Seconded by Mayor Pro Tem Mike Stephens. Council Member

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Jonathan Torres voted in favor of Steven Arens while the remainder of council voted for Jonathan. Vote 3-1, motion carried.

F. Update Authorization for RLSB Safety Deposit Box

Discussion: Needs to be updated to have current officials as signers for the Safety Deposit Box. Office staff would like to digitize the documents within and have it returned.

Motion by Council Member Josh Tennison to remove previous elected officials from the Safety Deposit Box and add current council and mayor as signers: Council Members, Joshua Tennison, Jonathan Torres, Mike Stephens, Skyler Rainwater, and Brantly Robertson and Mayor Steven Arens. Seconded by Council Member Skyler Rainwater. Vote 4-0, motion carried.

G. Rosillo Brothers Contract- RLVFD Roof Repair

Discussion: Administration suggested asking EDC A to help with the replacement of the VFD roof. EDC A approved Rosillo's Brother's quote for \$40,900.00 to repair the entire roof and damaged insulation. The contract for the services has also been presented for the council's consideration.

Motion by Council Member Josh Tennison to approve the EDC A project to replace the VFD Roof. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carried.

Motion by Council Member Jonathan Torres to approve of the contract with Rosillo's Brothers for the VFD roof repair for \$40,900.00. Seconded by Council Member Skyler Rainwater. Vote 4-0, motion carried.

G. Ordinance 2-25 FY 24-25 Budget 2nd Amendment

Discussion: Grant Revenue Fund account was opened at the Robert Lee State Bank. Amendment reflects the movement of grant monies already received to the Grant Revenue Fund.

Motion by Mayor Pro Tem Mike Stephens to approve of the 1st reading of Ordinance 2-25, 2nd budget amendment for FY 24-25. Seconded by Council Member Skyler Rainwater. Vote 4-0, motion carried.

H. EDC A - 3rd Street Water Contribution

Discussion: EDC Type A has budgeted to contribute \$65,000 towards water infrastructure and \$10,000 towards hydrant infrastructure while 3rd street is being redone.


Motion by Council Member Skyler Rainwater to approve of the EDC Type A contribution to the 3rd street project. Seconded by Council Member Josh Tennison. Vote 4-0, motion carried.

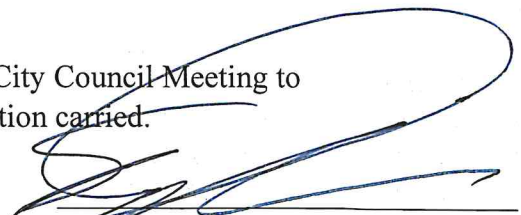
Request for Future Agenda Items

Adjournment

Motion by Council Member Jonathan Torres to adjourn the Special City Council Meeting to 7:32PM. Seconded by Mayor Pro Tem Mike Stephens. Vote 4-0, motion carried.

ATTEST:


Amanda Mendoza, City Administrator


Steven Arens, Mayor