

ORDINANCE # 21-24

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF ROBERT LEE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 31, 2025; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF ROBERT LEE FOR THE 2024-2025 FISCAL YEAR.

WHEREAS, the budget, appended here as Exhibit A, for the fiscal year beginning October 1, 2023 and ending September 30, 2024, was duly presented to the City Council and a Public Hearing was ordered by the City Council and public notice of said Hearing was caused to be given by the City and said notice was published in the Observer/Enterprise and said Public Hearing was held according to said notice; now therefore.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROBERT LEE:

SECTION 1 That the appropriations for the fiscal year beginning October 1, 2024, and ending September 30, 2025, for the support of the general government of the City of Robert Lee, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2024-2025 budget, a copy of which is appended hereto as Exhibit A;

SECTION 2 That the budget, as summarized below and shown in words and figures in Exhibit A is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025.

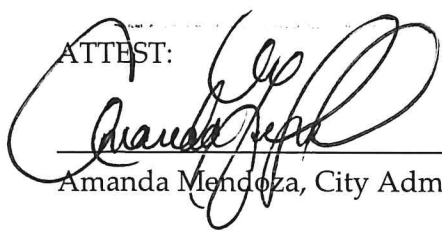
Income	Revenue	\$1,799,130.00
--------	---------	----------------

Expense	Payroll	\$460,039.00
	M & O	\$1,339,091.00
	Debt	\$0.00

PASSED AND APPROVED this 19TH day of SEPT., 2024.


Steven Arens, Mayor

ATTEST:


Amanda Mendoza, City Administrator

City of Robert Lee, Texas
FY 2024-2025 Operating Budget
EXHIBIT A

	Final	Final	Actual	Proposed Final	Proposed
	FY 2022	FY 2023	FY 2024	FY 2024	FY 2024-2025
General Fund					
Income					
Contributed Capital	11,740	50,335	27,612	53,922	19,424
CDBG 23-24	-	-	-	25,440	-
Loan/Bond Close-Out Funds		17,350	46,393	47,243	-
Property Abatements	1,000	4,445	2,000	2,000	2,000
Property Tax	176,375	152,158	159,968	173,000	178,872
Coke County- Property Bids	2,882	-	-	3,000	1,500
Sales Tax	192,000	195,548	195,000	220,000	235,000
Franchise Fees	25,700	28,100	28,000	28,800	28,800
Municipal Court Fines	2,500	2,130	2,000	250	250
Animal Facility Fees	710	100	200	500	500
Animal Fees	500	330	500	500	500
Interest Income	550	2,114	2,500	3,500	400
Office Services	325	150	150	270	270
Miscellaneous Income	100	50	50	1,200	1,200
Total General Income	414,382	452,810	464,373	559,625	468,716
Expense					
Payroll - Total	122,000	122,000	122,000	138,000	138,000
City Secretary 50%					
Asst City Secretary 50%					
City Superintendent 20%					
Works 1 (JM) 20%					
Works 2 (TB) 20%					
Works 3 (JT) 20%					
Payroll - Mayor 100%					
Animal Control Officer (Part-Time) 100%					
Code Enforcement Officer 70%					
Elected Officials 100%	1,300	1,220	1,500	1,520	1,200
Payroll Taxes - FICA	6,411	6,411	6,420	6,420	6,420
Payroll Taxes - Medicare	1,502	1,502	1,502	1,802	1,802
Payroll Taxes - Unemployment	120	120	120	500	500
Retirement City Contribution TMRS	5,000	5,245	5,245	6,345	6,345
Employee Health Insurance	11,800	13,650	26,920	23,320	23,320
Insurance: P & L	6,700	7,430	8,100	8,100	8,100
Insurance Workers Comp.	2,000	2,216	3,000	3,000	3,000
Insurance: Bonds	500	500	500	570	570
Municipal Judge	1,800	1,800	1,800	1,800	1,800

Office	35,653	30,083	63,554	73,500	34,569
Events	2,200	7,500	7,500	7,500	7,500
Dues / Memberships	2,400	1,660	1,600	1,600	1,600
Training	11,150	8,655	3,500	3,500	4,000
Uniforms	310	420	500	2,000	1,000
Notices & Advertising	1,700	2,010	1,300	1,300	1,300
Elections	-	1,305	6,000	1,305	1,712
Animal Control Facility	18,413	1,500	4,000	3,000	4,880
Utilities	36,000	35,000	35,000	35,000	35,000
Property Abatements	-	34,750	-	-	-
R & M	14,000	24,486	10,000	14,500	15,000
Gas / Oil - Fuel	6,300	4,000	4,000	2,800	2,800
Accounting & Audit	6,250	16,475	12,000	16,700	16,700
Accounting & Audit FY 22-23	-	-	-	11,600	-
Legal/Retainer	8,000	7,000	5,000	15,000	10,000
Legal/Retainer FY 2022-2023	-	4,010	-	1,140	-
Appraisal Board	5,000	4,550	4,550	4,550	4,550
Tax Collector/Assessor	500	-	-	-	-
Contributed Capital Projects	-	20,010	27,612	37,708	9,424
Miscellaneous	100	100	100	100	100
Economic Sales Tax (A & B)	96,000	83,652	97,500	110,000	117,500
Capital Lease	-	-	-	-	-
Cares Act Grant	-	-	-	-	-
Grant Projects	-	-	-	25,440	10,024
<i>Total General Expenses</i>	403,109	449,260	460,823	559,620	468,716
GENERAL PROFIT/LOSS	11,273	3,550	3,550	5	-
Waterworks Fund					
Income					
Contributed Capital	-		-	18,958	-
Loan/Bond Close-out Funds		76,000		-	-
Grant Revenue	-	-			
Interest Income	-	-			
Water Receipts	478,950	499,000	513,970	525,000	542,482
Rural Water Receipts	66,950	61,308	63,147	63,147	65,250
Bulk Water	-	-	-	9,000	9,000
Late Charges	6,600	7,000	7,000	6,000	6,000
Reconnect Fee	1,600	2,000	2,000	1,600	1,600
Water Tap Fees	1,500	500	1,000	1,000	1,000
Meter Deposits	7,150	7,000	7,000	7,000	7,000
Service Charge	1,500	1,041	1,000	1,000	1,000
Debt Service Revenue	46,000	31,000	-	58	58
Lease Rental Fees					1,800
CAP	8,888	9,000	9,000	9,000	9,000
Miscellaneous	1,000	100	100	100	100

Total Water Income	620,138	693,949	604,217	641,863	644,290
Expense					
Payroll - Total	105,000	105,000	105,000	123,400	123,400
City Secretary 27%					
Asst. City Secretary 27%					
City Superintendent 57%					
Works 1 57%					
Works 2 57%					
Works 3 57%					
Code Enforcement Office 25%					
Payroll Taxes FICA	5,658	6,232	6,232	7,548	7,548
Payroll Taxes Medicare	1,324	1,439	1,439	1,785	1,785
Payroll Taxes Unemployment	400	400	400	400	400
Retirement City Contribution	5,184	6,400	6,400	9,239	9,239
Employee Health Insurance	16,563	16,563	24,950	19,000	19,000
Insurance P&L	8,200	9,850	10,100	10,100	10,100
Insurance Workers Comp.	5,100	5,650	6,200	6,200	6,200
Utility System Contractor	-	-	-	-	-
Office	23,000	12,000	15,000	20,000	19,407
Dues	2,438	3,000	3,000	2,500	2,500
Training	1,500	5,500	5,000	3,500	3,500
Postage	5,200	4,400	4,500	5,800	5,800
Uniforms	1,500	2,805	3,000	4,000	4,000
Notices & Advertising	500	700	1,000	1,000	1,000
Bank Charges	1,000	600	7,000	750	750
Water Samples	6,000	10,500	10,000	10,000	10,000
Chemicals	6,000	9,500	8,000	9,182	9,182
Utilities	27,183	29,000	30,000	30,000	30,000
Gas & Oil - Fuel	6,300	5,450	6,000	5,500	5,500
R & M	61,500	178,861	60,000	58,000	58,000
Meter Replacement	1,799	2,564	1,500	-	-
Accounting & Audit	12,500	23,000	19,961	25,000	25,000
Accounting & Audit FY 22-23	-	-	-	12,987	12,987
TXWDB Bonds Payable Principal	51,813	-	-	-	-
TXWDB Bonds Payable Interest	24,813	-	-	-	-
Water Purchases	235,100	250,000	265,000	270,000	278,992
UCRA 1976 Loan & Lease	-				
Meter Deposit Refunds	7,150	-	-	-	-
Engineering	-				
Capital Projects	-			5,973	-
Grant Projects	-	-			
Water System Improvement	-				
Miscellaneous	-				

Total Water Expense	622,725	689,414	599,682	641,864	644,290
WATER PROFIT/LOSS	(2,587)	4,535	4,535	(0)	-
Sewer Fund					
Income					
Contributed Capital	-			19,320	11,068
Interest	-				
American Rescue Plan	240,180	240,180	240,180	240,180	240,180
Late Charges	-	3,100	3,000	3,000	3,000
Sewer Tap Fees	1,000	1,000	1,000	1,000	1,000
Sewer Receipts	127,950	126,000	136,080	141,000	152,280
Total Sewer Income	369,130	370,280	380,260	404,500	407,528
Expense					
Payroll - Total	57,000	59,275	59,275	61,500	61,500
City Secretary 22%					
Asst. City Secretary 22%					
City Superintendent 22%					
Works 1 22%					
Works 2 22%					
Works 3 22%					
Works Part Time 22%					
Code Enforcement Officer 4%					
Payroll Taxes FICA	3,287	3,675	3,675	3,675	3,675
Payroll Taxes Medicare	769	862	870	870	870
Payroll Taxes Unemployment	450	100	100	200	200
TMRS City Contribution	3,011	3,950	3,950	5,500	5,500
Employee Health Insurance	8,281	8,400	17,530	9,200	9,200
Insurance P & L	3,500	2,450	3,000	3,000	3,000
Insurance Workers Comp	2,750	900	1,100	1,100	1,100
Utility System Contractor	-	-	-	-	-
Office	2,600	2,600	2,600	6,500	8,000
Training	1,400	650	1,000	1,000	2,000
Uniforms	250	690	1,000	2,000	2,000
R & M	9,101	9,900	9,500	10,755	17,035
Soil Analysis - Samples	8,500	10,257	10,000	12,000	13,000
Chemicals	7,000	4,790	4,500	6,500	8,000
Transporter Fees	2,250	1,700	1,800	2,150	2,150
TCEQ Fees	2,000	1,450	1,929	1,800	1,800
Utilities	8,000	8,500	8,000	8,000	8,000
Gas & Oil - Fuel	2,800	2,400	2,500	3,650	3,650
Audit	3,750	5,300	5,500	5,600	5,600
Accounting & Audit 22-23	-	-	-	1,970	-
Capital Projects	-			17,350	11,068

Miscellaneous	-	-	-	-	-
Capital Lease	-				
Grant Projects	-				
American Rescue Plan	240,180	240,180	240,180	240,180	240,180
Total Sewer Expense	366,879	368,029	378,009	404,500	407,528
SEWER PROFIT/LOSS	2,251	2,251	2,251	-	-
Sanitation Fund					
Income					
Contributed Capital	10,000	10,000	10,000	11,690	10,000
Grant Revenue	-				
Interest Income	-	-			
Trash Receipts	206,000	230,000	238,050	241,550	250,005
Tax on Trash	13,760	16,500	19,639	19,639	19,639
Convenience Center Funds	500	500	500	500	500
Late Fees		3,265	3,200	3,200	3,200
Demolition Revenue	15,711	15,000	15,000	1,500	15,000
Misc. Income	100	100	100	100	100
Total Sanitation Income	246,071	275,365	286,489	278,179	298,444
Expense					
Payroll Total	3,000	3,000	3,000	6,350	6,350
City Secretary 1%					
Asst. City Secretary 1%					
City Superintendent 1%					
Works 1 1%					
Works 2 1%					
Works 3 1%					
Code Enforcement Officer 1%					
Payroll Taxes - FICA	200	200	200	200	200
Payroll Taxes - Medicare	100	100	100	100	100
Payroll Taxes - Unemployment	100	100	100	300	300
Retirement City Cont. - TMRS	175	175	175	175	175
Employee Health Insurance	600	600	710	710	710
Insurance P & L			-	-	-
Workers Comp	1,500	1,662	2,000	2,000	2,000
Office	2,500	1,300	2,500	3,800	5,279
Notices & Advertisement	300	100	100	100	100
R & M	500	-	-	5,754	1,000
Convenience Center Disposal Fee	3,000	3,500	3,500	3,500	4,500
Gas & Oil - Fuel	1,400	1,400	1,600	1,600	1,600
Demolition Expense	15,711	15,000	15,000	1,500	15,000
Trash Service	198,935	216,183	224,659	222,000	238,000
Tax on Trash	14,470	17,145	17,745	18,000	18,630

Audit	2,500	3,800	4,000	4,500	4,500
Accounting & Audit FY 22-23	-	-	-	1,690	-
Capital Projects	-	10,000	10,000	5,900	-
Grant Projects	-		-	-	-
Total Sanitation Expense	244,991	274,265	285,389	278,179	298,444
SANITATION PROFIT/LOSS	1,080	1,100	1,100	-	-