

ORDINANCE # 28-24

AN ORDINANCE OF THE CITY OF ROBERT LEE FINDING THE NEED TO AMEND ORDINANCE #21-24 FY 2024 - 25 BUDGET FOR MUNICIPAL PURPOSES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Robert Lee utilized diligent thought and attention to the preparation of the 2024 - 25 budget; and

WHEREAS, circumstances have arisen during the fiscal year which have, or will require the expenditure of additional funds in some of the line items of the budget, and for which there is more than adequate funding in the line items of the budget; and

WHEREAS, the City Council finds the amendments in the line items identified in Exhibit A are reasonable, necessary, and for municipal purposes.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Robert Lee as follows:

SECTION 1 The City Council finds the statements made in the preamble above are true.

SECTION 2 The City Council approves the budget amendments in the attached Exhibit A.

SECTION 3 The City Council further finds the amended budget line items (Exhibit A) will not cause the total expenditures in the budget to exceed the total original budgeted amount.

SECTION 4 The Amended Budget for 2024 - 25 is hereby approved by the City Council.

SECTION 5 The Mayor is authorized to make the transfers as set forth above, and file, or cause to be filed, a true and correct copy of this Ordinance, with the attached amended budget, with the City Secretary.

SECTION 6 It is the intent of the City Council that each sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be deemed severable and, should any such sentence, paragraph, subdivision, clause, phrase or section be declared invalid or unconstitutional for any reason, such declaration of invalidity or unconstitutionality shall not be construed to affect the validity of those provisions of the Ordinance left standing.

SECTION 7 This ordinance is hereby passed by the affirmative vote, the "ayes" and "nays" being called, of a majority of the members (3 of 5 votes) of the City Council of Robert Lee, Texas.

This Ordinance shall take effect immediately from and after its passage.

PASSED AND APPROVED this 21 day of JANUARY 2025

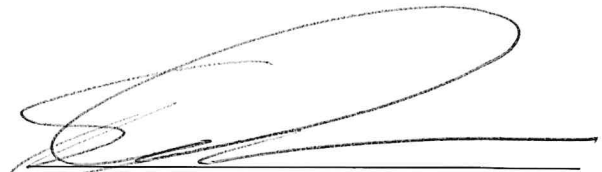
AYES: 3

NAYS: 0

ABSTANTIONS: 0

ATTEST:


Amanda G. Mendoza, City Administrator


Steven Arens, Mayor

City of Robert Lee, Texas
FY 2024-2025 Operating Budget
EXHIBIT A

	Final	Final	Final	Original	<i>Approved: 1st Amendment</i>
	FY 2022	FY 2023	FY 2024	FY 2024-2025	FY 2024-2025
General Fund					
Income					
Contributed Capital	11,740	50,335	53,922	19,424	19,424
CDBG 23-24	-	-	25,440	-	6,960
Loan/Bond Close-Out Funds		17,350	47,243	-	-
Property Abatements	1,000	4,445	2,000	2,000	2,000
Property Tax	176,375	152,158	173,000	178,872	178,872
Coke County- Property Bids	2,882	-	3,000	1,500	1,500
Sales Tax	192,000	195,548	220,000	235,000	235,000
Franchise Fees	25,700	28,100	28,800	28,800	28,800
Municipal Court Fines	2,500	2,130	250	250	250
Animal Fees	710	100	500	500	500
Returned Check/Draft Fee					200
Interest Income	550	2,114	3,500	400	400
Office Services	325	150	270	270	270
Miscellaneous Income	100	50	1,200	1,200	1,200
Total General Income	413,882	452,480	559,125	468,216	475,376
Expense					
Payroll - Total	122,000	122,000	138,000	138,000	143,000
City Administrator (AM) 50%					
Asst City Administrator (KB) 50%					
City Superintendent (TB) 20%					
Public Works 1 (JM) 20%					
Public Works 2 (JC) 20%					
Public Works 3 (VAC) 20%					
Public Works PT (LS) 20%					
Mayor 100%					
PT-Animal Control Officer (GA) 100%					
Code Enforcement Officer (MG) 40%					
Elected Officials 100%	1,300	1,220	1,520	1,200	1,200
Payroll Taxes - FICA	6,411	6,411	6,420	6,420	9,400
Payroll Taxes - Medicare	1,502	1,502	1,802	1,802	2,800
Payroll Taxes - Unemployment	120	120	500	500	650
Retirement City Contribution TMRS	5,000	5,245	6,345	6,345	5,200

Employee Health Insurance	11,800	13,650	23,320	23,320	17,600
Insurance: P & L	6,700	7,430	8,100	8,100	6,670
Insurance Workers Comp.	2,000	2,216	3,000	3,000	2,470
Insurance: Bonds	500	500	570	570	570
Municipal Judge	1,800	1,800	1,800	1,800	1,800
Office	35,653	30,083	73,500	34,569	34,569
Events	2,200	7,500	7,500	7,500	7,500
Dues / Memberships	2,400	1,660	1,600	1,600	1,600
Training	11,150	8,655	3,500	4,000	4,000
Uniforms	310	420	2,000	1,000	1,600
Notices & Advertising	1,700	2,010	1,300	1,300	1,300
Elections	-	1,305	1,305	1,712	1,712
Animal Control Facility	18,413	1,500	3,000	4,880	6,000
Utilities	36,000	35,000	35,000	35,000	33,000
Property Abatements	-	34,750	-	-	-
R & M	14,000	24,486	14,500	15,000	17,877
Gas / Oil - Fuel	6,300	4,000	2,800	2,800	2,800
Accounting & Audit	6,250	16,475	16,700	16,700	13,500
Accounting & Audit FY 22-23	-	-	11,600	-	-
Legal/Retainer	8,000	7,000	15,000	10,000	10,000
Legal/Retainer FY 2022-2023	-	4,010	1,140	-	-
Appraisal Board	5,000	4,550	4,550	4,550	4,550
Tax Collector/Assessor	500	-	-	-	-
Contributed Capital Projects	-	20,010	37,708	9,424	9,424
Miscellaneous	100	100	100	100	100
Economic Sales Tax (A & B)	96,000	83,652	110,000	117,500	117,500
Capital Lease	-	-	-	-	-
Cares Act Grant	-	-	-	-	-
Grant Projects	-	-	25,440	10,024	16,984
<i>Total General Expenses</i>	403,109	449,260	559,620	468,716	475,376
GENERAL PROFIT/LOSS	10,773	3,220	(495)	(500)	-
Waterworks Fund					
Income					
Contributed Capital	-		18,958	-	-
Loan/Bond Close-out Funds		76,000	-	-	-
Grant Revenue	-	-			
Interest Income	-	-			
Water Receipts	478,950	499,000	525,000	542,482	560,000
Rural Water Receipts	66,950	61,308	63,147	65,250	67,000
Bulk Water	-	-	9,000	9,000	7,800
Late Charges	6,600	7,000	6,000	6,000	6,000

Reconnect Fee	1,600	2,000	1,600	1,600	1,600
Water Tap Fees	1,500	500	1,000	1,000	1,000
Meter Deposits	7,150	7,000	7,000	7,000	7,000
Service Charge	1,500	1,041	1,000	1,000	1,000
Debt Service Revenue	46,000	31,000	58	58	58
Lease Rental Fees				1,800	1,800
CAPI	8,888	9,000	9,000	9,000	9,000
Miscellaneous	1,000	100	100	100	100
Total Water Income	620,138	693,949	641,863	644,290	662,358
Expense					
Payroll - Total	105,000	105,000	123,400	123,400	153,000
City Adminisrator (AM) 31%					
Asst. City Adminisrator (KB) 31%					
City Superintendent (TB) 60%					
Public Works 1 (JM) 60%					
Public Works 2 (JC) 60%					
Public Works 3 (VAC) 60%					
Public Works PT (LS) 60%					
Code Enforcement Officer (MG) 30%					
Payroll Taxes FICA	5,658	6,232	7,548	7,548	9,500
Payroll Taxes Medicare	1,324	1,439	1,785	1,785	2,750
Payroll Taxes Unemployment	400	400	400	400	550
Retirement City Contribution	5,184	6,400	9,239	9,239	6,750
Employee Health Insurance	16,563	16,563	19,000	19,000	25,800
Insurance P&L	8,200	9,850	10,100	10,100	6,650
Insurance Workers Comp.	5,100	5,650	6,200	6,200	3,310
Utility System Contractor	-	-	-	-	-
Office	23,000	12,000	20,000	19,407	19,407
Dues	2,438	3,000	2,500	2,500	2,500
Training	1,500	5,500	3,500	3,500	3,500
Postage	5,200	4,400	5,800	5,800	5,800
Uniforms	1,500	2,805	4,000	4,000	4,000
Notices & Advertising	500	700	1,000	1,000	1,000
Bank Charges	1,000	600	750	750	750
Water Samples	6,000	10,500	10,000	10,000	10,000
Chemicals	6,000	9,500	9,182	9,182	9,182
Utilities	27,183	29,000	30,000	30,000	30,000
Gas & Oil - Fuel	6,300	5,450	5,500	5,500	5,500
R & M	61,500	178,861	58,000	58,000	59,469
Meter Replacement	1,799	2,564	-	-	-
Accounting & Audit	12,500	23,000	25,000	25,000	24,940

Accounting & Audit FY 22-23	-	-	12,987	12,987	-
TXWDB Bonds Payable Principal	51,813	-	-	-	-
TXWDB Bonds Payable Interest	24,813	-	-	-	-
Water Purchases	235,100	250,000	270,000	278,992	278,000
Capital Projects	-		5,973	-	-
Miscellaneous	-				
Total Water Expense	615,575	689,414	641,864	644,290	662,358
WATER PROFIT/LOSS	4,563	4,535	(0)	-	-
Sewer Fund					
Income					
Contributed Capital	-		19,320	11,068	11,068
Interest	-				
American Rescue Plan	240,180	240,180	240,180	240,180	240,180
Late Charges	-	3,100	3,000	3,000	3,000
Sewer Tap Fees	1,000	1,000	1,000	1,000	1,000
Sewer Receipts	127,950	126,000	141,000	152,280	148,000
Total Sewer Income	369,130	370,280	404,500	407,528	403,248
Expense					
Payroll - Total	57,000	59,275	61,500	61,500	58,750
City Administrator (AM) 17%					
Asst. City Administrator (KB) 17%					
City Superintendent (TB) 15%					
Public Works 1 (JM) 15%					
Public Works 2 (JC) 15%					
Public Works 3 (VAC) 15%					
Public Works PT (LS) 15%					
Code Enforcement Officer (MG) 25%					
Payroll Taxes FICA	3,287	3,675	3,675	3,675	4,000
Payroll Taxes Medicare	769	862	870	870	1,000
Payroll Taxes Unemployment	450	100	200	200	200
TMRS City Contribution	3,011	3,950	5,500	5,500	2,550
Employee Health Insurance	8,281	8,400	9,200	9,200	9,400
Insurance P & L	3,500	2,450	3,000	3,000	1,510
Insurance Workers Comp	2,750	900	1,100	1,100	1,140
Utility System Contractor	-	-	-	-	-
Office	2,600	2,600	6,500	8,000	8,000
Dues					200
Training	1,400	650	1,000	2,000	2,000
Uniforms	250	690	2,000	2,000	2,000
R & M	9,101	9,900	10,755	17,035	15,150

Soil Analysis - Samples	8,500	10,257	12,000	13,000	13,000
Chemicals	7,000	4,790	6,500	8,000	8,000
Transporter Fees	2,250	1,700	2,150	2,150	2,150
TCEQ Fees	2,000	1,450	1,800	1,800	1,800
Utilities	8,000	8,500	8,000	8,000	9,500
Gas & Oil - Fuel	2,800	2,400	3,650	3,650	3,650
Audit	3,750	5,300	5,600	5,600	8,000
Accounting & Audit 22-23	-	-	1,970	-	-
Capital Projects	-		17,350	11,068	11,068
Miscellaneous	-	-	-	-	-
Capital Lease	-				
Grant Projects	-				
American Rescue Plan	240,180	240,180	240,180	240,180	240,180
Total Sewer Expense	366,879	368,029	404,500	407,528	403,248
SEWER PROFIT/LOSS	2,251	2,251	-	-	-
Sanitation Fund					
Income					
Contributed Capital	10,000	10,000	11,690	10,000	10,000
Grant Revenue	-				
Interest Income	-	-			
Trash Receipts	206,000	230,000	241,550	250,005	255,000
Tax on Trash	13,760	16,500	19,639	19,639	19,000
Convenience Center Funds	500	500	500	500	500
Late Fees		3,265	3,200	3,200	3,200
Demolition Revenue	15,711	15,000	1,500	15,000	15,000
Misc. Income	100	100	100	100	100
Total Sanitation Income	246,071	275,365	278,179	298,444	302,800
Expense					
Payroll Total	3,000	3,000	6,350	6,350	14,500
City Administrator (AM) 2%					
Asst. City Administrator (KB) 2%					
City Superintendent (TB) 2%					
Public Works 1 (JM) 5%					
Public Works 2 (JC) 5%					
Public Works 3 (VAC) 5%					
Public Works PT (LS) 5%					
Code Enforcement Officer (MG) 5%					
Payroll Taxes - FICA	200	200	200	200	900
Payroll Taxes - Medicare	100	100	100	100	300
Payroll Taxes - Unemployment	100	100	300	300	100

Retirement City Cont. - TMRS	175	175	175	175	675
Employee Health Insurance	600	600	710	710	2,395
Workers Comp	1,500	1,662	2,000	2,000	785
Office	2,500	1,300	3,800	5,279	7,945
Notices & Advertisement	300	100	100	100	100
R & M	500	-	5,754	1,000	1,000
Convenience Center Disposal Fee	3,000	3,500	3,500	4,500	4,500
Gas & Oil - Fuel	1,400	1,400	1,600	1,600	1,600
Demolition Expense	15,711	15,000	1,500	15,000	15,000
Trash Service	198,935	216,183	222,000	238,000	225,000
Tax on Trash	14,470	17,145	18,000	18,630	20,000
Audit	2,500	3,800	4,500	4,500	8,000
Accounting & Audit FY 22-23	-	-	1,690	-	-
Capital Projects	-	10,000	5,900	-	-
Total Sanitation Expense	244,991	274,265	278,179	298,444	302,800
SANITATION PROFIT/LOSS	1,080	1,100	-	-	-